



# Waukesha Water Utility

SERVING WAUKESHA SINCE 1886

115 Delafield Street  
Waukesha, WI 53188-3615

Telephone: (262) 521-5272 • Fax: (262) 521-5265 • E-mail: [contactus@waukesha-water.com](mailto:contactus@waukesha-water.com)

## REQUEST FOR REFUND

Customer Name: \_\_\_\_\_ Account Number: \_\_\_\_\_

Address: \_\_\_\_\_ Service Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Date: \_\_\_\_\_

The amount of the overpayment \_\_\_\_\_.

The overpayment was made on the above-described account on \_\_\_\_\_ in the form of  
a check \_\_\_\_\_ cash \_\_\_\_\_ presented to the Waukesha Water Utility.

*Please enclose a copy of the cancelled check or receipt as proof that you personally made this payment.*

By signing below, you are certifying that this amount is rightfully yours and that no other person(s) has valid claim to it.

This refund should be mailed to:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Date

Request processed by:

\_\_\_\_\_  
Waukesha Water Utility

\_\_\_\_\_  
Date